



Mohamed Hamdy Hamed
Accountant

Hey !

*I'm Mohamed Hamdy Skillful & Creative Accountant
Experienced Preparing accounting Reports (Income
Statement & Balance Sheet) .*

*I've Wide Knowledge In Computer Fields : Operating
Systems, Internet Browsing, Graphic & Designing,
Programming ,Office Programs ...etc.*

Mohamed Hamdy





Basic Data

	Name	Mohamed Hamdy Hamed
	Job	Accountant
	Address	Egypt- Behira- Damanhour
	Birth Day	13 July 1988
	Marital Status	Single
	Faculty	Commerce
	Department	Accounting



Contacts

	Mobile	01060163633
		0503455840
	Facebook	www.facebook.com/almoqtady
	Twitter	www.twitter.com/almoqtady
	Linked-In	www.linkedin.com/in/almoqtady
	Yahoo!	Almoqtady@yahoo.com
	Gmail	Almoqtady@Gmail.com
	whatsapp	0503455840



Character



Active



Patient



Creative



Leading



Efficient



Helpful



Team



Hobbies



Reading



Poetry



Computer



Graphic



FootBall



Skills

I'm Skillful **Accountant** That accuracy Perform Tasks, Preparing All Accounting Reports That Include All enterprise's Assets And liabilities That Show The Financial Position For Enterprise, Manage Works Professionally, And Designing The Financial System That Arrange Enterprise's Resources .

I can Perform Any financial process, Recording Entries in general Journal, Preparing American Journal, Post Accounts To Ledger To Making Trial Balance, To Making Adjustments, And Preparing Finally Reports: Income Statement And Balance Sheet .

I can Manage Safe And Preparing Cash Reports That Includes Cash In & Out, Preparing Sales & Purchases, Customers & Vendors, Inventory & Items Reports That Show Enterprise's Financial Position, And Calculate Costs That Related Work.



Accounting Soft



Accounting Excel

I'm Professional Dealer & Working With MS-Excel That I Can Completely Design Accounting System That Includes Recording And Preparing Reports.



Exp Systems

I Can Work With All ERP Financial Soft, I Can design An Accounting System For Any Enterprise.



Alshamel Program

I've Worked With Alshamel Program That Recording Recieving Materials From Saudi Electric Company (SEC) And Issuing Its For Every Order .



Sap Exp

I've Trained To Work With SAP ERP Program In saudi Electric Company / Tabuk Section.



Accounting Learning



Courses

I Have Finished Several Courses In Accounting Sections That Quality Trained To Be A professional Accountant.



Professional Accountant Diploma

- | | |
|-------------------------|------------------------|
| ★ Advanced Accounting | ★ Cost Accounting |
| ★ Financial Analyzation | ★ Advanced Auditing |
| ★ Human Resources | ★ Cost Systems |
| ★ Managerial Accounting | ★ Communication Skills |
| ★ MS-Excel | ★ Advanced Excel |
| ★ MS-Excel | ★ Peach Tree |



Grant Commercial Software Industry

That Designing ERP System For Any Enterprise Using Visual Studio Using VB.NET That Contains Items ,Vendors ,Customers ,Vendors , And Safe , Cash Flow.



Self-learning

I've Watched Various Recording Courses That Including All Accounting Fields :

-  Cost Accounting (06 Hours)
-  Advanced Cost Accounting (19 Hour)
-  Principles Of practical Accounting Diploma (12 Hour)
-  Financial Accounting (12 Hour)
-  Accounting Excel (02 Hours)



Computer Skills



Office

-  Microsoft Word 95%
-  Microsoft Excell 95%
-  Microsoft Access 95%
-  Microsoft PowerPoint 95%
-  Microsoft Outlook 95%



Graphic

-  Adobe Photoshop 90%
-  Adobe Illustrator 80%
-  Adobe InDesign 80%
-  Design Flash 75%
-  Design Fonts 80%



Operating Systems

-  Microsoft Windows 95%
-  Internet Browsing 95%



Programming

-  Visual Studio 2013 65%
-  PHP Designer 65%



Other Skills

-  Sound Editing & Mixing 95%
-  create Auto play CD 95%
-  Fast Typing 95%



Language

AR	Arabic		100%
EN	English		85%



Work Experiences



Saudi Delta Company Power

I'm Working In Saudi Delta Company Power With Saudi Electric Company Materials , I Have Excellent Knowledge In Materials (Transformers , Cables , Meters , Poles , Accessories , Post , And Pannels ...Etc) And It's Codes . i'm Responsible For Preparing Materials Reports And Following Recieved And issued Materials For Projects And Every Work Order .



Delta Masr Group

Work In Delta Masr Group In Safe & Cash As Treasurer Responsible For All Cash Flows, Customers Accounts, Suppliers Accounts, Expenses, Revenues, Inventory, Purchases, Sales , Recording Events And Preparing Daily ,Monthly ,Annual Reports.



Alfarouk Spec-Hospital

Work In Alfarouk Specialist Hospital First To Counting Medicines Items To Matching Recording Funds With Real To Entry To System, Then In Reception Accounts, Last In Accounts Department In Patients' Accounts Costs, To Prepare And Calculate Patients' Cards Costs That Contains All Costs from Entry To Exit.